

## **USFSP BUDGET COUNCIL MEETING MINUTES OF THE MEETING: 3/4/2008**

### **Members Present:**

Kathy Agne  
Ashok Dhingra  
Vivian Fueyo  
Ernie Gonzalez  
Margaret Hewitt  
Julie Jakway  
Kent Kelso  
Gerald Notaro  
Steve Ritch  
Trisha Rothman

Members not present: Dr. Chris D'Elia

**Budget Update:** A. Dhingra restated that we need to plan for about \$ 3.2 million recurring budget reduction. This plan will be an 11% recurring reduction to USFSP budget.

Our budget reduction report is due in Tampa on April 21, 2008. We ask all members to clear their calendars to attend all meetings through April 15, 2008 (March 18, 25, April 1, 8, and 15). There will be no meeting next Tuesday, March 11 (Spring Break).

### **Discussion Items:**

An Ad-hoc Team was formed. Its first meeting will be held Thursday, March 6, 2008. This team, through Dr. Vivian Fueyo, Chair, will provide a status report of its deliberations to the Budget Council.

Dr. Fueyo led the discussion regarding "The Guiding Principles for Budgeting" document prepared by Dr. D'Elia with input from the Budget council's last meeting. Council members provided additional feedback to her. The document will now be reviewed by various divisions and returned with feedback from the regional vice chancellors to the Budget Council for final conversation and adoption at its next meeting on March 18<sup>th</sup>.

Our Budget Reductions website is being updated regularly and as quickly as possible. Budget Council website: <http://www.stpt.usf.edu/chancellor/budget.htm>

Dr. Norine Noonan, Regional Vice-Chancellor of Academic Affairs will be visiting the campus on periodic basis until she begins her full time appointment with us on June 15<sup>th</sup>.

HR shall post, if not already, policy, procedures and regulations for **all** employees on its website.

Our Regional Chancellor will communicate thru memo/updates regularly to all employees of USFSP. The next one should come out by the end of this week.

Budget Council created another ad-hoc team of 4 (Margaret Hewitt (chair), Steve Ritch, Trisha Rothman and Michael Williams) to review budget savings ideas. This ad-hoc team shall review those ideas and in consultation with the experts develop initial response for consideration by the Budget Council. Both the ideas and the Budget Council's response will become part of its deliberations to be posted on its Website.