

USFSP BUDGET COUNCIL MEETING MINUTES OF THE MEETING: 3/18/2008

Members Present:

Kathy Agne
Christian Butler
Chris D'Elia
Ashok Dhingra
Vivian Fueyo
Margaret Hewitt
Julie Jakway
Kent Kelso
Norine Noonan (conference call)
Gerald Notaro
Steve Ritch
Trisha Rothman
Michael Williams

Budget Update: Dr. D'Elia lead an open discussion to review and finalize the **Guidelines for Budgeting**. Additions and edits were agreed upon and the final version will be immediately uploaded to our website - <http://www.stpt.usf.edu/chancellor/budget.htm>

Dr. D'Elia also spoke of our **Enrollment Targets, increasing FTIC (First Time in College) students**. Summer (50) and Fall (94) numbers have increased.

USF Tampa is closing down their FTIC enrollment at this point and USF SP will be picking them up. We plan to maximize SCH (Student Credit Hours) – we would like the SCH to be 16,000 – up approximately 1,600 from last year. On-line classes was one suggestion to increase hours.

Dr. Dhingra gave a budget update. 11% budget reduction is planned at this time. We do not know what the legislation will decide– but Dr. D'Elia has decided to plan for 9%, 11% and 13% scenario. But we can't wait for the legislature to finalize the percentage of cuts, we must **plan and prepare now**.

Julie Jakway briefed the council on the Council Charge (**Non-salary Guidelines and the Non-Personnel Expenditure Freeze Exception form**). Any changes/suggestions should be emailed to Julie.

Dr. Dhingra discussed **Generating Revenue Enhancement Ideas**. One of the suggestions is to recruit more international and out of state students. He had laid the foundation with agencies to recruit FTIC students in India. Frank Hohengarten has also gone to New England to recruit students (i.e. National College Fairs) and is building a New England student base. It was suggested that when our faculty travels they can recruit enrollment. Jerry Notaro suggested that

faculty get training on how to recruit students for our USF SP campus. Both Dr. D'Elia and Dr. Kelso agreed to follow up on this training issue.

Other Discussion Items:

The **Budget Council Ad hoc** team chaired by Dr. Fueyo, is continuing. The team is learning more about various units each other to assist in making recommendations.

The **Budget Savings IDEAS** Ad hoc Team, chaired by Dr. Hewitt, is meeting in two (2) days and will report next Tuesday at the next Budget Council meeting.

All efforts will be made to shorten the Budget Council meetings to one hour (2:00 to 3:00 PM on Tuesdays).